

**CITY OF VINELAND ZONING PERMIT APPLICATION FOR FREESTANDING SIGN**

FEE: \$77.00 - Check or Money Order Only

1. Work Site: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_
2. Property Owner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_  
Email Address: \_\_\_\_\_
3. Name of Business being advertised: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_  
Sign Copy (message on sign): \_\_\_\_\_
4. Sign Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_
5. Type Application: ☐ Erect *NEW* sign on site OR totally remove and replace existing sign with *NEW* structure  
☐ Replace *EXISTING* sign copy & face *ONLY* without altering the structure or size of copy area  
☐ Alter *EXISTING* sign structure or size of copy area
6. Is this a corner lot: ☐ Yes ☐ No
7. Was a variance granted for this sign ☐ Yes ☐ No ☐ Planning Board ☐ Zoning Board Date: \_\_\_\_\_
8. Is this a changeable copy sign ☐ Yes ☐ No How many times per day does copy change? \_\_\_\_\_ (8 times maximum)
9. List all uses and structures on lot: \_\_\_\_\_
10. List size and location of ALL freestanding signs currently on site: \_\_\_\_\_
11. Number of proposed freestanding signs: \_\_\_\_\_ (Note: one sign permitted per street frontage)  
Sign #1 -- Size of proposed sign (in feet and inches): \_\_\_\_\_ x \_\_\_\_\_  
 Height of Sign (in feet and inches) : \_\_\_\_\_  
 Distance (in feet and inches) between grade and bottom of sign: \_\_\_\_\_  
 Sign oriented towards what street: \_\_\_\_\_ Street frontage (in feet and inches): \_\_\_\_\_  
Sign #2 -- Size of proposed sign (in feet and inches): \_\_\_\_\_ x \_\_\_\_\_  
 Height of Sign (in feet and inches) : \_\_\_\_\_  
 Distance (in feet and inches) between grade and bottom of sign: \_\_\_\_\_  
 Sign oriented towards what street: \_\_\_\_\_ Street frontage (in feet and inches): \_\_\_\_\_

**Requirements for review of freestanding signs:**

- a. **3 Copies of Plot Plans** Showing location of existing and proposed freestanding signs in relation to property lines dimensioned in feet/inches, dimensions of property, identification of streets and location of buildings
- b. **Sealed Engineer/Architect Drawings** (2 copies) for ALL signs in excess of 8' in height.  
Sealed drawings for signs less than 8' high to be at the discretion of the Building Sub-Code Official  
Drawings must include size and construction details for sign

**Applicant Certification:**

I hereby certify that the information provided is true and correct, knowing that this application will be processed relying on same.  
**I ACKNOWLEDGE THAT THE ZONING PERMIT IS NOT VALID UNTIL ALL CONDITIONS SET FORTH IN THE ZONING PERMIT HAVE BEEN SATISFIED**

Applicant Name (Print)

Applicant Signature

Date

**Owner Certification (REQUIRED if applicant is not the property owner)**

**I hereby certify that I do not have any objections to the issuance of the proposed signage**

Property Owner Name (Print)

Property Owner Signature  
(Office Use Only)

Date

Date Rec'd \_\_\_\_\_ Time Rec'd \_\_\_\_\_ Rec'd by: \_\_\_\_\_ Dated Deemed ☐ Complete \_\_\_\_\_ By: \_\_\_\_\_  
 Date Deemed ☐ Incomplete \_\_\_\_\_ By: \_\_\_\_\_ (see comments) Re-submission Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Date Approved: \_\_\_\_\_ By: \_\_\_\_\_ Date Denied: \_\_\_\_\_ By: \_\_\_\_\_ (see comments) Zone: \_\_\_\_\_  
 Permit # \_\_\_\_\_ Block(s) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ a ☐ b ☐ c ☐ d ☐ e ☐ f  
 Comments: \_\_\_\_\_

☐ See reverse side for additional comments

(revised 1/05/26)

FEE PAID \$ \_\_\_\_\_ ☐ CASH ☐ CHECK # \_\_\_\_\_ DATE FEE DEPOSITED \_\_\_\_\_