

CITY OF VINELAND ZONING PERMIT APPLICATION FOR BUSINESS and COMMERCIAL USES
Zoning Office (856) 794-4113 pfinley@vinelandcity.org Revised 1/05/26

FEE: \$77.00
Check or Money Order Only

A Zoning Permit must be obtained prior to any construction, alteration, addition, or change of use. This application must be filled out **completely**, and submitted **along with three copies of a Plot Plan**. The Plot Plan must show the dimensions of the lot and **all EXISTING** structures and the size and location of **all PROPOSED** structures. All structures shall have all dimensions to the property lines shown. All street frontages must be identified, along with any easements to the property. **The counting of days for issuance of a zoning permit does not begin until the application is deemed complete by the Zoning Officer. An incomplete application is cause for denial of a zoning permit.** **NOTE: ZONING PERMIT IS NOT VALID UNTIL ALL CONDITIONS SET FORTH IN ZONING PERMIT HAVE BEEN SATISFIED.** ****PLEASE PRINT LEGIBLY****

Location: _____ Block: _____ Lot: _____
Owner: _____ Address: _____ Phone: _____
Applicant _____ Address: _____ Phone _____
Contact Person ☐ Owner ☐ Applicant Email Address: _____

1. Describe **ALL EXISTING** Commercial/Business Uses or Activities on this site (i.e.: glass factory, used car lot, grocery store, etc.):

2. Describe **in detail** the **PROPOSED** Use or Activity on this site (attach a written statement of use if necessary).

3. Has the proposed activity been approved by the Planning or Zoning Boards or the Redevelopment Authority? ☐ Yes ☐ No

If yes, ☐ Planning Board ☐ Zoning Board Date: _____ Site Plan Approval? ☐ Yes ☐ No

☐ Redevelopment Authority Approval Date: _____

Note: It is REQUIRED that a copy of the Planning or Zoning Board Resolution, approved site plan, and approval from Redevelopment Authority be attached to this application.

NOTICE FOR PROJECTS WITH BOARD APPROVED SITE PLANS or IN REDEVELOPMENT ZONE

A Zoning Permit will not be issued unless a memorandum from the Planning Division, releasing the activity for permits or an approval from the Redevelopment Authority, is received by the Zoning Office. Obtaining & attaching the Planning release memorandum and Redevelopment Authority Approval will expedite the permit process.

4. Current number of Employees? _____ Proposed? _____ Current Parking Spaces? _____ Proposed? _____

5. Are there any Dwelling Units on site? ☐ Yes ☐ No How Many? _____ Where? _____

6. Check the appropriate box or boxes for the **PROPOSED** activity, construction or alteration:

☐ Construct ☐ Building or ☐ Addition _____ x _____ x _____ (Height) @ _____ SF Number of Stories: _____

☐ Other construction or alteration

☐ Interior Renovations – Tenant Fit-Up for (Name/Occupation)

☐ Renovations – **No change in Use or Footprint.** ☐ Interior ☐ Exterior Describe: _____

☐ Renovations – **Use Change, No Footprint change.** ☐ Interior ☐ Exterior Describe: _____

☐ Change of Use or Establish Use of property, as described above, without Renovations, Alterations or Construction.

☐ Other (describe)

7. Will the proposed activity be implemented exactly as shown on the approval documents and plans? ☐ Yes ☐ No

I hereby certify that the information above is accurate, and supplied to the Zoning Officer knowing that he will rely on the accuracy of same

Date: _____ Applicant's Name _____
(Print) (Signature)

Date Received: _____ Received by: _____

Date Deemed: ☐ Complete _____ By: _____

☐ Incomplete _____ By: _____

(see comments)

Re-Submission Date: _____ Time: _____

Date Approved: _____ By: _____ Date Denied: _____ By: _____ (see comments) Type Variance _____

Planning Review (w/o Site Plan) by: _____ Date _____ Release? ☐ YES ☐ NO ☐ See comments

Zone: _____ Permit # _____ Use Group: _____ ☐ Permit ☐ Certificate ☐ Principal ☐ Accessory

Block(s) ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ a ☐ b ☐ c ☐ d ☐ e ☐ f ☐ g ☐ ZONING PERMIT ONLY

Comments: _____

☐ See reverse side for additional comments FEE PAID \$ _____ ☐ CHECK ☐ M.O # _____ DATE OF DEPOSIT: _____