

## PRIOR APPROVALS FOR NEW RESIDENTIAL CONSTRUCTION

**ZONING** - Pat Finley 856-794-4000 Ext.4118 [PFinley@vinelandcity.org](mailto:PFinley@vinelandcity.org) OR Ulrick Crudele / Ext.4627 [UCrudele@vinelandcity.org](mailto:UCrudele@vinelandcity.org)

- ☐ Zoning Application with plot plan showing proposed construction.
- ☐ Copy of Zoning Board/Planning Board Approval Resolution and approved plan if applicable.
- ☐ Zoning Permit Fee (\$75.00 check or money order submitted with application.)

Received By:

### CONSTRUCTION PERMITS - Must be submitted as a complete package including 2 set sealed drawings.

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| <p><input type="checkbox"/> City Water (if applicable)<br/>Must be paid to city water. Initials_____</p> <p style="margin-left: 20px;"><input type="checkbox"/> Fees</p> <p style="margin-left: 20px;"><input type="checkbox"/> Release</p> <p><input type="checkbox"/> LSA Public Sewer (If applicable) Initials_____</p> <p style="margin-left: 20px;">Must contact directly and be paid to LSA.</p> <p style="margin-left: 20px;"><input type="checkbox"/> Fees</p> <p style="margin-left: 20px;"><input type="checkbox"/> Release</p> <p><input type="checkbox"/> Prescriptive Package Worksheet Initials_____</p> <p style="margin-left: 20px;">(Energy Compliance) Ex. Res-Check</p> <p><input type="checkbox"/> Wetland Application: Initials_____</p> <p><input type="checkbox"/> COAH/Non-Residential Form Initials_____</p> <p style="margin-left: 20px;">Contact Tax Assessor</p> | <p><input type="checkbox"/> Engineering Release: Must contact directly:<br/>Cityengineerco@vinelandcity.org Initials_____</p> <p style="margin-left: 20px;"><input type="checkbox"/> Right of Way</p> <p style="margin-left: 20px;"><input type="checkbox"/> Final</p> <p><input type="checkbox"/> Cumberland County Soil Approval Initials_____</p> <p style="margin-left: 20px;">(856-451-2422) Must contact directly.</p> <p><input type="checkbox"/> Health Department Approval (If applicable) Initials_____</p> <p style="margin-left: 20px;">Must be paid to Health Dept. located on 4<sup>th</sup> floor.</p> <p style="margin-left: 40px;"><input type="checkbox"/> Septic Approval      <input type="checkbox"/> Fee: \$700.00</p> <p style="margin-left: 40px;"><input type="checkbox"/> Well Approval        <input type="checkbox"/> Fee: \$320.00</p> <p><input type="checkbox"/> Must contact Sharon Flaim – Recycling Initials_____</p> <p style="margin-left: 20px;">Coordinator for proper recycling of construction debris.</p> |
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**CONSTRUCTION PERMIT COMPLETE DETAIL** – Required information of plans in addition to the floor plan and typical section but limited to the following: Any questions or for additional information, contact: **[UCCPermits@vinelandcity.org](mailto:UCCPermits@vinelandcity.org)**

- ☐ Construction Permits:    ☐ Building      ☐ Electric      ☐ Plumbing      ☐ Fire

**NOTE:** A Certificate of Occupancy will not be issued until we have all final approvals. Engineering Release, COAH/NRDF, Water Utility, Health Dept., release which includes well and/or septic, Fire Preventions (if applicable) & Cumberland County Soil. 10 business day grace period after all finals are approved before the Certificate of Occupancy is issued.

#### CONTACTS:

**UCC – Awilda Marrero / Ext.4643** [AMarrero@vinelandcity.org](mailto:AMarrero@vinelandcity.org)  
**UCC – Carissa Green / Ext. 4644** [Cgreen@vinelandcity.org](mailto:Cgreen@vinelandcity.org)  
**Planning - Kathie Hicks / Ext.4616** [KHicks@vinelandcity.org](mailto:KHicks@vinelandcity.org)  
**Planning Eng.-Ryan Headley / Ext.4769** [RHeadley@vinelandcity.org](mailto:RHeadley@vinelandcity.org)  
**City Engineer – David J. Maillet/ Ext.4098** [DMaillet@vinelandcity.org](mailto:DMaillet@vinelandcity.org)  
**Septic - Derek Diantonio / Ext.4125** [DDianto@vinelandcity.org](mailto:DDianto@vinelandcity.org)  
**Well – Cory Cedermark / Ext. 4254** [CCedermark@vinelandcity.org](mailto:CCedermark@vinelandcity.org)  
**Recycling - Sharon Flaim / Ext. 4085** [SFlaim@vinelandcity.org](mailto:SFlaim@vinelandcity.org)

**LSA – 856-691-0551**  
**Water Utility / Ext. 4542**



*Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's Office at 856-794-4144.*