



# Office of the Tax Collector

## City of Vineland

### Preauthorized Payment Plan Form



To take advantage of City of Vineland Payment Plan, please fill out the form below and return it with a voided check to City of Vineland Tax Collector's Office, Preauthorized Payment Plan, 640 E. Wood Street, P.O. Box 1508, Vineland, NJ 08362-1508. If you have any questions regarding our Preauthorized Payment Plan, please call the Tax Collectors Office at (856) 794-4050.

#### Preauthorized Payment Plan

Depositor's Name as Shown on Bank Records (Print)	Checking/Savings Account Number	
Name of Bank	Bank's ABA Routing Transit Number	
Location of Bank (Street, City, State)	Bank Phone Number	
Customer Name	Property Address	
City, State, Zip	Block Lot Tax Account No.	
Home No.	Work/Cell No.	E-mail
<p><i>I hereby authorize the City of Vineland to automatically debit my bank account quarterly under the Preauthorized Payment Plan (see backer for due date) for any City of Vineland tax bills that are transmitted through the Federal Reserve Bank's Electronic Automated Clearing house channels by the City of Vineland. I understand that this agreement may be terminated by me at any time by written notification to the City of Vineland Tax Collector's office. If corrections are necessary, it may result in a debit to my checking/savings account. Credits to my tax account will not result in a deposit of funds to my checking/savings account.</i></p>		
Authorized Signature (As it appears on your bank account)		Date

#### Sample Check

John A. Doe      07-10  
 Jane A. Doe  
 111 Anywhere Drive  
 Vineland, NJ 08360

2649 ←  
73-68/839

January 1, 2009

PAY TO THE  
 ORDER OF City of Vineland Tax Collector \$ 115.85

One hundred fifteen and 85/100 DOLLARS

Eagle Security Bank  
 An ABC Bank      ●38  
 Vineland, NJ 08360

MEM ● For 1st Quarter Taxes/block-lot#      John A. Doe

1:08390069     
 022924960     
 2649

↓

Bank's ABC Routing Transit Number

→

Checking/ Savings Account Number

←

Check Number



# Office of the Tax Collector City of Vineland

## Preauthorized Payment Plan Participation Conditions

Participation in the City of Vineland Preauthorization Plan (Real Estate Taxes) is subject to the following conditions:

The City of Vineland Tax Collector shall accept payment electronically through the ACH network subject to the conditions, terms, and procedures established by the Preauthorization Payment Plan. All completed forms for participation in the Preauthorization Payment Plan must be signed by the customer (s) and maintained on file in the Office of the Vineland Tax Collector for the life of the customer's participation in the program in accordance with Federal Regulations.

**ACH Payments for taxes will be debited to your bank account on the due date. The due date(s) for property taxes is as follows:**

**First Quarter: February 1st**

**Second Quarter: May 1st**

**Third Quarter: August 1st \*\***

**Fourth Quarter: November 1st**

**\*\* The City of Vineland operates in Calendar Budget Year. This accounting year runs from January 1, through December 31. Should the Third quarter billing be delayed for Local, State or County budget approval, your payment will be debited 10 day prior to the extended grace period approved by City Council Resolution.**

Amounts for each payment can vary depending on the tax rate (increasing / decreasing), or change in assessment due to improvements made to the property. A paper bill will always be sent prior to your account being debited. If a debit is rejected because of lack of funds, account closure, or any other reason another attempt to debit your account will not be attempted. You will be notified by mail of the rejection of payment, an NSF fee will be charged, and interest will be charged based on N.J.S.A. 54:4-66 to your account. **Should this occur, your account will be reviewed by the Tax Collector for participation / termination in said program.**

It shall be the taxpayers' responsibility to notify the City of Vineland Tax Collector with any Preauthorization Payment Plan Changes such as the changing of banks, bank account or property information. The taxpayer will be required to fill out a new Preauthorization Payment Plan Form with the new changes. Any failure of the taxpayer to notify the City of Vineland Tax Collector of changes in account information will result in the taxpayer's termination from the Preauthorized Payment Plan. Any NSF fees, interest charges and or other penalties resulting from the taxpayer's failure to notify the City of Vineland Tax Collector the change in account **shall be the taxpayer's responsibility.**

Completed application forms must be in the Office of The Tax Collector at least 30 days before the next due date to be *initiated* into the program. Cancellation of the program must be done in writing and at least **30days** prior to the next due date to be removed from the system / preauthorization program.

**Eligibility for the Preauthorization / Automated Clearing House (ACH) Payment Plan will be determined by the City of Vineland Tax Collector by reviewing taxpayer account information and payment history.**