



# Office of the Tax Collector

## City of Vineland

### Preauthorized Payment Plan Participation Conditions

Participation in the City of Vineland Preauthorization Plan (Real Estate Taxes) is subject to the following conditions:

The City of Vineland Tax Collector shall accept payment electronically through the ACH network subject to the conditions, terms, and procedures established by the Preauthorization Payment Plan. All completed forms for participation in the Preauthorization Payment Plan must be signed by the customer (s) and maintained on file in the Office of the Vineland Tax Collector for the life of the customer's participation in the program in accordance with Federal Regulations.

**ACH Payments for taxes will be debited to your bank account on the due date. The due date(s) for property taxes is as follows:**

**First Quarter: February 1st**

**Second Quarter: May 1st**

**Third Quarter: August 1st \*\***

**Fourth Quarter: November 1st**

**\*\* The City of Vineland operates in Calendar Budget Year. This accounting year runs from January 1, through December 31. Should the Third quarter billing be delayed for Local, State or County budget approval, your payment will be debited 10 day prior to the extended grace period approved by City Council Resolution.**

Amounts for each payment can vary depending on the tax rate (increasing / decreasing), or change in assessment due to improvements made to the property. A paper bill will always be sent prior to your account being debited. If a debit is rejected because of lack of funds, account closure, or any other reason another attempt to debit your account will not be attempted. You will be notified by mail of the rejection of payment, an NSF fee will be charged, and interest will be charged based on N.J.S.A. 54:4-66 to your account. **Should this occur, your account will be reviewed by the Tax Collector for participation / termination in said program.**

It shall be the taxpayers' responsibility to notify the City of Vineland Tax Collector with any Preauthorization Payment Plan Changes such as the changing of banks, bank account or property information. The taxpayer will be required to fill out a new Preauthorization Payment Plan Form with the new changes. Any failure of the taxpayer to notify the City of Vineland Tax Collector of changes in account information will result in the taxpayer's termination from the Preauthorized Payment Plan. Any NSF fees, interest charges and or other penalties resulting from the taxpayer's failure to notify the City of Vineland Tax Collector the change in account **shall be the taxpayer's responsibility.**

Completed application forms must be in the Office of The Tax Collector at least 30 days before the next due date to be *initiated* into the program. Cancellation of the program must be done in writing and at least **30days** prior to the next due date to be removed from the system / preauthorization program.

**Eligibility for the Preauthorization / Automated Clearing House (ACH) Payment Plan will be determined by the City of Vineland Tax Collector by reviewing taxpayer account information and payment history.**