



## COVID-19 Rental/Mortgage Assistance Program Checklist

✓	Verification Needed	Accepted Documentation
	Proof of Vineland Residency	<ul style="list-style-type: none"> <li>• Driver's license</li> <li>• Utility bill with name and address</li> </ul>
	Current lease or mortgage	<ul style="list-style-type: none"> <li>• Copy of current signed lease</li> <li>• Copy of current mortgage statement</li> </ul>
	Rent or Mortgage current up until March 2020	<ul style="list-style-type: none"> <li>• Rent receipts</li> <li>• Cancelled checks</li> <li>• Letter from landlord</li> <li>• Mortgage Statement</li> </ul>
	Pre-COVID monthly household income	<ul style="list-style-type: none"> <li>• 4 consecutive payroll stubs from each person's employer prior to COVID (prior to March 9, 2020)</li> <li>• 2019 tax return if you were self-employed</li> </ul>
	Proof of COVID-related financial loss	<ul style="list-style-type: none"> <li>• 4 consecutive payroll stubs from each person's employer post COVID (after March 9, 2020)</li> <li>• Layoff notice</li> <li>• Unemployment letter</li> </ul>
	Current monthly household income	<ul style="list-style-type: none"> <li>• 4 consecutive payroll stubs</li> <li>• Income from self-employment</li> <li>• Copy of 2019 tax return</li> </ul>
	Other sources of monthly income	<ul style="list-style-type: none"> <li>• Child support order</li> <li>• Benefits award letter (SSI,SSD)</li> <li>• Unemployment insurance</li> </ul>
	Checking/Savings Account Statements	<ul style="list-style-type: none"> <li>• Copy of from monthly statements for the months you are requesting assistance</li> </ul>
	Assets including money markets, 401K account, stocks, pension, and other assets	<ul style="list-style-type: none"> <li>• Copy of statements for months you are requesting assistance</li> </ul>
	Landlord or Mortgage statement showing balance due	<ul style="list-style-type: none"> <li>• Current statement from landlord or mortgage company showing current balance due. Late fees and penalties must be listed separately.</li> </ul>