

CITY OF VINELAND HOUSING DIVISION

INSPECTION CHECK LIST

856-794-3806

INTERIOR

- Entire unit must be clean and have a fresh coat of paint.
- All windows must open easily, stay open and lock with screens.
- Exterior doors and windows must be weather tight and in good condition.
- All flooring/carpets must be clean and in good condition.
- Countertops and cabinets must be secure and in good condition.
- All supplied appliances must be working, clean and in good condition.
- Unit must be free of roach and rodent infestation.
- Electrical system must be free of any hazardous conditions. (Frayed wires, improper wiring, over fusing, defects, ect)
- Every bathroom shall contain at least 1 electrical receptacle. (GFI if replaced)
- Every habitable room shall contain at least 2 electrical receptacles.
- A lighting fixture must be supplied in every hallway, bathroom, stairway and furnace room.
- Light fixtures must be secure to ceiling and have covers.
- Smoke detectors must be on every level including basement and in every bedroom and working at time of inspection.
- All sinks, tubs, toilets and other plumbing components must be working and free of leaks.
- All bathrooms without windows must have a working exhaust fan.
- Handrails and guards must be installed on interior & exterior stairs and landings.
- Water heaters must have relief valve discharge pipe.
- Heating facilities must be in safe condition and capable of maintaining temp of 68 F.

EXTERIOR

- Entire yard must be free of all trash, junk and debris.
- Grass must be cut.
- All guttering and downspouts must be in place and in good condition.
- Siding must be secure and in good condition.
- No peeling paint on any exterior surface.
- No peeling/ loose window glazing/ cracked or broken glass.
- Main electric service cable must be secure and outer coating intact
- Roof must be in good condition and free of leaks.
- Septic system in good working condition.
- All accessory structures (sheds, garages, walls, fences) must be in good repair.
- No unregistered, junk or inoperative vehicles.
- Street numbers and apartment numbers installed and clearly visible.
- Driveways and sidewalks maintained and parking areas clearly designated.

Please keep this list for future reference. This is only a general guide to help you prepare your unit for inspection and will not be the only items inspected. All units must pass inspection before occupied!

(This list was derived from ICC *Property Maintenance Code 2003* and past inspector's experience.)