

CITY OF VINELAND ZONING PERMIT APPLICATION FOR BUSINESS and COMMERCIAL USES

Zoning Office (856) 794-4113 pfinley @vinelandcity.org

Revised 8/22/11

A Zoning Permit must be obtained prior to any construction, alteration, addition, or change of use. This application must be filled out completely, and submitted along with three copies of a Plot Plan. The Plot Plan must show the dimensions of the lot and all EXISTING structures and the size and location of all PROPOSED structures. All structures shall have all dimensions to the property lines shown. All street frontages must be identified, along with any easements to the property. The counting of days for issuance of a zoning permit does not begin until the application is deemed complete by the Zoning Officer. An incomplete application is cause for denial of a zoning permit. NOTE: ZONING PERMIT IS NOT VALID UNTIL ALL CONDITIONS SET FORTH IN ZONING PERMIT HAVE BEEN SATISFIED.

PLEASE PRINT LEGIBLY

Location: _____ Block: _____ Lot: _____
Owner: _____ Address: _____ Phone: _____
Applicant _____ Address: _____ Phone _____
Contact Person [] Owner [] Applicant Email Address: _____

- 1. Describe ALL EXISTING Commercial/Business Uses or Activities on this site (i.e.: glass factory, used car lot, grocery store, etc.):
2. Describe in detail the PROPOSED Use or Activity on this site (attach a written statement of use if necessary):
3. Has the proposed activity been approved by the Planning or Zoning Boards or the Redevelopment Authority? [] Yes [] No
If yes, [] Planning Board [] Zoning Board Date: _____ Site Plan Approval? [] Yes [] No
[] Redevelopment Authority Approval Date: _____

Note: It is REQUIRED that a copy of the Planning or Zoning Board Resolution, approved site plan, and approval from Redevelopment Authority be attached to this application.

NOTICE FOR PROJECTS WITH BOARD APPROVED SITE PLANS or IN REDEVELOPMENT ZONE

A Zoning Permit will not be issued unless a memorandum from the Planning Division, releasing the activity for permits or an approval from the Redevelopment Authority, is received by the Zoning Office. Obtaining & attaching the Planning release memorandum and Redevelopment Authority Approval will expedite the permit process.

- 4. Current number of Employees? _____ Proposed? _____ Current Parking Spaces? _____ Proposed? _____
5. Are there any Dwelling Units on site? [] Yes [] No How Many? _____ Where? _____
6. Check the appropriate box or boxes for the PROPOSED activity, construction or alteration:
[] Construct [] Building or [] Addition _____ x _____ x _____ (Height) @ _____ SF
[] Other construction or alteration _____
[] Interior Renovations – Tenant Fit-Up for (Name/Occupation) _____
[] Renovations – No change in Use or Footprint. [] Interior [] Exterior
Describe: _____
[] Renovations – Use Change, No Footprint change. [] Interior [] Exterior
Describe: _____
[] Change of Use or Establish Use of property, as described above, without Renovations, Alterations or Construction.
7. Will the proposed activity be implemented exactly as shown on the approval documents and plans? [] Yes [] No

I hereby certify that the information above is accurate, and supplied to the Zoning Officer knowing that he will rely on the accuracy of same.

Date: _____ Applicant's Name _____ (Print) _____ (Signature)

(OFFICE USE ONLY)

Date Rec'd _____ Time Rec'd _____ Rec'd by: _____ Date Deemed: [] Complete _____ By _____
Date Deemed: [] Incomplete _____ By: _____ (see comments) Re-Submission Date: _____ Time: _____
Date Approved: _____ By: _____ Date Denied: _____ By: _____ (see comments) Type Variance _____
Planning Review (w/o Site Plan) by: _____ Date _____ Release? [] YES [] NO [] See comments
Zone: _____ Permit # _____ Use Group: _____ [] Permit [] Certificate [] Principal [] Accessory
Block(s) [x] 1 [] 2 [] 3 [] 4 [] a [] b [] c [] d [] e [] f [] g [] ZONING PERMIT ONLY _____
Comments: _____
[] See reverse side for additional comments FEE PAID \$ _____ [] CASH [] CHECK # _____ DATE OF DEPOSIT: _____