



## CITY OF VINELAND FIRE PREVENTION BUREAU

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 WEBSITE: www.vinelandcity.org/

### FIRE ALARM SYSTEM INSPECTION REPORT

PROPERTY NAME \_\_\_\_\_ DATE TESTED \_\_\_\_-\_\_\_\_-\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

ALARM COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_

LICENSE PERMIT # \_\_\_\_\_ INSPECTOR(PRINT) \_\_\_\_\_

**PRIOR TO TESTING: NOTIFICATION MADE TO BUILDING OCCUPANTS AND MONITORING COMPANY:**

DISPATCHER# \_\_\_\_\_ MONITORING COMPANY \_\_\_\_\_

MONITORING CO. PHONE# \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

FIRE ALARM PANEL LOCATION \_\_\_\_\_

FIRE ALARM ANNUNCIATORS LOCATIONS \_\_\_\_\_  NA

FIRE ALARM PANEL MANUFACTURER \_\_\_\_\_

- |  |                              |                             |                              |
|--|------------------------------|-----------------------------|------------------------------|
| 1. FIRE ALARM(FA) PANEL IS LOCKED AND SECURED FROM UNAUTHORIZED USE                                  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 2. FIRE ALARM HAS A KEYPAD TO ENTER A RESET CODE   | <input type="checkbox"/> YES |                             | <input type="checkbox"/> N/A |
| 3. DOES FIRE ALARM PANEL REQUIRE A CODE TO RESET ALARM   | <input type="checkbox"/> YES |                             | <input type="checkbox"/> N/A |
| 4. DOES MANAGEMENT HAVE ALL MANUAL PULL BOXES AND RESET KEYS   | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 5. MANAGEMENT HAS BEEN ADVISED OF PROPER ALARM OPERATION   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 6. ALARM DISPATCHES PROPER BUSINESS NAME, ADDRESS AND/OR SUITE #                                     | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 7. MONITORING COMPANY CALLS CUMB. CO. DISPATCH @ 856-696-0194 FOR FA SIGNALS                         | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 8. FIRE ALARM IS UL LISTED FOR COMMERCIAL USE  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 9. FIRE ALARM COMMUNICATOR HAS 2 PHONE LINES-SPECIFY IF OTHER COMMUNICATION                          | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 10. ARE THE PHONE LINES AND JACKS ATTACHED AND IN SERVICE  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 11. DOES FIRE ALARM PERFORM A 24 HOUR TEST SIGNAL  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 12. ALL AUDIBLE/ VISUAL TROUBLE SIGNALS TESTED AND RECEIVED AT FA PANEL                              | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 13. ALL AUDIBLE/ VISUAL SUPERVISORY SIGNALS TESTED AND RECEIVED AT FA PANEL                          | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 14. ALL FIRE ALARM SIGNALS TESTED AND RECEIVED AT FA PANEL   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 15. ALL FIRE ALARM SIGNALS ACTIVATED NOTIFICATION DEVICES  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 16. WAS A ALARM FOR EACH ZONE SIMULATED  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 17. WERE ALL ALARM SIGNALS RECEIVED BY MONITORING COMPANY  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 18. TOTAL # OF ZONES _____ ARE ALL ZONES LABELED CORRECTLY   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |
| 19. IS THERE A ZONE LIST POSTED BY FIRE ALARM PANEL  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 20. DOES FIRE ALARM HAVE INDEPENDENT ALARM ZONE SHUT OFFS  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 21. ELEVATOR RECALL TESTED AND PASSED  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 22. H V A C DETECTORS SHUTDOWN UNIT OPERATION  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 23. ALARM VERIFICATION FEATURE IS <input type="checkbox"/> DISABLED <input type="checkbox"/> ENABLED |                              |                             |                              |
| 24. GROUND FAULT MONITORING  | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 25. TELEPHONE/ PA COMMUNICATIONS TESTED AND PASSED   | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 26. ALL ELECTRIC DOOR LOCKS, MAG LOCKS & HOLDERS RELEASE UPON FA ACTIVATION                          | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| 27. ARE ALL FIRE ALARM DEVICES IN THE BUILDING TIED INTO THE FIRE ALARM SYSTEM                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO |                              |

**ALL "NO" ANSWERS SHALL BE EXPLAINED UNDER "SYSTEM IMPAIRMENTS NOT REPAIRED"**



IMPAIRMENTS CORRECTED DURING TEST INSPECTION

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SYSTEM IMPAIRMENTS NOT REPAIRED

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RECOMMENDATIONS ONLY

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